

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
FEBRUARY 12, 2025**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:02 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustees Ashok Dhiman, Ben Hoyle, Sharon Karpiel and Natalie Valenti. Absent: Trustees Kory Atkinson, Lauren Dixon, and Ken Johnson. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The February Board Meeting Agenda was reviewed. Trustee Valenti moved, and Trustee Dhiman seconded **the motion**, that the agenda of the February 12, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the January Board meeting were reviewed. Trustee Karpiel moved, and Trustee Valenti seconded **the motion**, that the minutes of the January 8, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Hoyle moved and Trustee Valenti seconded **the motion**, that the Board approve the payment of bills for the month of February 2025, in the amount of \$150,756.54 and the transfer of approximately \$310,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Hoyle and Valenti. Absent: Trustees Atkinson, Johnson and Dixon.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of January. BPL's Winter Reading program took place December 9 to January 31st for kids, teens, and adults. There was also a program for the staff and board.

MONTHLY STATISTICS

Attachment D shows the activities for the month of January. Total circulation for the month of January was 22,453. This includes 2,990 items checked out by patrons from other libraries.

VII. REPORTS (Continued)

STANDING COMMITTEES

PERSONNEL – We will email Trustee Hoyle and Dixon about setting up personnel subcommittee meeting in the near future.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – Director Jarzemsky distributed a bathroom renovation schedule from Construction Inc., we are ahead of schedule and will finish the renovation at the end of March. Core Mechanical is on schedule for the A/C units systems being installed. Kelly Cusack, Maintenance Supervisor, has been supervising both projects.

LIAISON REPORTS

SWAN/RAILS – Attachment F shows SWAN's fiscal year 2026 budget. Budget priorities include new service enhanced online patron registration and cancelation of Novelist Selection which will be replaced by a product called Syndetics Unbound.

VILLAGE – No report.

FRIENDS OF THE LIBRARY – Attachment G is report from Beth Dover, PR/Marketing Coordinator on behalf of the Friends; shows upcoming meetings and newly elected Friends of the Library Board.

BIG – Attachment H is recap from the BIG meeting on 1/23/25.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

ANNUAL STATEMENT OF PROPERTY TAX PAYMENTS

Director Jarzemsky provided the Board with the letter from Gwen Henry, DuPage County Treasurer, which shows the annual statement of 2023 Levy collected and distributed to the Library.

STATEMENT OF ECONOMIC INTEREST

Attachment J is a reminder to fill out the Statement of Economic Interest. The Board should have received an email from the DuPage County Clerk's office around March 1st. The form need to be completed by May 1, 2025.

IX. NEW BUSINESS (Continued)

50TH ANNIVERSARY COMMITTEE MEETING OF JANUARY 13TH, 2025

The 50th Anniversary committee: Director Jarzemsky, Trustee Sharon Karpiel, Katie Richert, Youth Services Department Head, Abby Budzynski, Adult Services Department Head, Beth Dover, PR/ Marketing Coordinator and Jamie Schingoethe, Business Office Assistant Department Head, met for the second time as a whole and is comfortable moving forward with a game plan as discussed. The 50th Celebration will take place on Saturday, June 7th as our 50th Anniversary is June 9, 2025. 50th theme will be promoted June-December 2025 through the celebration, programming, website, apparel, displays, etc. Director Jarzemsky will work on a water feature for the Froio Garden, Beth will work on a marketing plan, Katie and Abby will work on programming their departments and displays, Jamie will handle planning the celebration. Summer Reading will incorporate the summer reading theme along with our 50th theme. The Business Office will keep the staff and board informed of 50th celebration information. The 50th committee will work together to pull off a great year of celebrations.

ANNUAL LIBRARY CERTIFICATION

Director Jarzemsky was pleased to report that BPL has successfully completed and submitted our certification on 1/8/25; thus, fulfilling the regulatory obligation to the Illinois State Library.

X. ANNOUNCEMENTS

Love Our Veterans Drive- During the month of February donations of Move in Essentials will be accepted at the Bloomingdale Village Hall, BPL, Fire Department, and Park District (JRC) facilities. Donated items will be provided to Veterans who are exiting homelessness.

XI. ADJOURNMENT

Trustee Valenti moved and Trustee Dhiman seconded **the motion** to adjourn the February 12, 2025 Library Board meeting at 7:31 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)